

Custodial, Labor and Trades Branch  
Unskilled and Semi-skilled Labor Group Unskilled Series

**LABORER**  
12/90

*Characteristics Of The Class:*

Under immediate supervision performs a variety of unskilled, manual tasks in the construction and maintenance of City facilities or the delivery of City services; and performs related work as required.

*Examples Of Duties:*

Load and unload tools and materials from a truck; repair streets using asphalt, concrete or other materials; detour traffic from work site using hand flags; places traffic cones, barricades and emergency lanterns as instructed; cleans streets, alleys, and along gutters; cuts and removes weeds along streets and public grounds; digs and covers trenches and holes for utility lines; assists in setting up forms, mixing, pouring and finishing concrete; builds drainage ditches; installs, removes and replaces new and damaged meter boxes; participates in the installation of traffic signals and street lighting standards and mastarms; spreads topsoil and fertilizers; plants and transplants lawns, greens, shrubs, trees and flowerbeds; mows, trims and waters lawns and greens as required; may operate a truck or light vehicle and other job related equipment as required or assigned; operates jack hammer; performs simple equipment, building maintenance and repair work as instructed; sets up and disassembles portable stages, seating arrangements, room partitions for conferences and other events; helps skilled personnel as assigned.

*Minimum Qualifications*

Training and Experience: None.

Knowledge, Abilities and Skills: Some knowledge of: commonly used hand tools and equipment; some knowledge of safety practices.

Ability to perform heavy manual work under all types of weather conditions; ability to establish and maintain effective working relationships with fellow employees and the general public; ability to understand and follow oral instructions.

Physical Requirements: Exposure to all weather conditions; must lift 75 pounds; exposure to hazardous and unpleasant working conditions; shift work may be required.

Licenses and Certificates: If assigned driving duties, Texas Class "C" Driver's License or an equivalent license issued by another state is required.

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Director of Personnel

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Department Head